

eGISS SHANGHAI IS LOOKING FOR EXPERIENCED ACCOUNTANT

Purpose of Role

The candidate will primarily have the responsibility for eGISS Shanghai and eGISS HK Financial matters and secure that those are handled correctly and reported within expected time.

eGISS Shanghai is part of the eGISS Group. eGISS delivers IT hardware to customers with global presence, and eGISS Shanghai is handling our customers in China making sure that they get the highest level of service and that eGISS delivers as expected on price, time, and quality.

You will be an important part of our business securing that accounting and books are kept accurately. You will report to our Office Manager Beverly Zhang and work closely with Group CFO Søren Holm Pedersen at HQ, Denmark.

Key Accountabilities are:

- ✓ Handle A/R and A/P timely and accurately; push the payment and negotiate longer payment term to optimize cash flow at any chance.
- ✓ Make journal entry and voucher filings (Navision and Kindee); ensure financial records are maintained in compliance with accepted policies and procedures; handle related tax issues.
- ✓ Issue/match fapiao for customer and suppliers.
- ✓ Prepare for cash balance report etc. or reports required from supervisors.
- ✓ Coordinate with Tax Bureau and bank; Coordinate with service company for audit.

Experience & Expertise

- ✓ Bachelor's Degree in Accounting.
- ✓ At least 3 years working experience from financial accounting in a multinational company.
- ✓ Experience with Navision and Kindee system is desired.
- ✓ Fluent Chinese and English, and good communication skills.
- ✓ Must be a good team player, gentle and patient.

Being part of an international company, you must enjoy working in a multicultural setting and be able to cooperate with both colleagues, customers, and business partners. eGISS has grown its business since it was founded in 2013, and we have high ambitions for our future which can only be fulfilled if we all work hard and keep pushing the limits as to how we can become better and remain our customers' preferred IT partner.

If you are interested in applying for the job, please contact our Office Manager Beverly Zhang at bzh@egiss.net or mobile 86 21-5273 8103. Start time is asap so don't hesitate in reaching out to us.

We look forward to hearing from you.